

# AGENDA

**Meeting:** Amesbury Area Board  
**Place:** Durrington Village Hall, High St, Durrington, Salisbury SP4 8AD  
**Date:** Thursday 24 May 2018  
**Time:** 7.00 pm

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Including the Parishes of Allington, Amesbury, Berwick St James, Bulford, Cholderton, Durnford, Durrington, Figcheldean, Great Wishford, Idmiston, Milston, Newton Toney, Orcheston, Shrewton, Stapleford, Steeple Langford, Tilshead, Wilsford Cum Lake, Winterbourne, Winterbourne Stoke, Woodford and Wylde.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Graham Wright, Durrington and Larkhill  
Cllr Mike Hewitt, Bourne and Woodford Walley  
Cllr Fred Westmoreland, Amesbury West  
Cllr Robert Yuill, Amesbury East  
Cllr John Smale, Bulford, Allington and Figcheldean  
Cllr Darren Henry, Till and Wylde Valley

## **RECORDING AND BROADCASTING NOTIFICATION**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1     <b>Election of a Chairman</b> (<i>Pages 1 - 2</i>)</p> <p>To appoint a Chairman for 2018/2019.</p>	<b>7.00pm</b>
<p>2     <b>Election of the Vice-Chairman</b></p> <p>To appoint the Vice-Chairman for 2018/2019.</p>	<b>7.05pm</b>
<p>3     <b>Welcome and Introductions</b></p>	<b>7.10pm</b>
<p>4     <b>Apologies for Absence</b></p>	
<p>5     <b>Minutes</b> (<i>Pages 3 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 22 March 2018.</p>	
<p>6     <b>Appointments to Outside Bodies and Working Groups</b> (<i>Pages 9 - 32</i>)</p> <p>To appoint representatives to the following Outside Bodies for 2018/2019:</p> <ul style="list-style-type: none"> <li>• Amesbury Tenants Panel</li> <li>• Stonehenge World Heritage Site Steering Group</li> </ul> <p>To appoint representatives to the following Working Groups for 2018/2019:</p> <ul style="list-style-type: none"> <li>• Amesbury Community Area Transport Group (CATG)</li> <li>• LYN Management Group</li> <li>• Amesbury Health and Wellbeing Group</li> </ul> <p>To appoint an Older Person's Champion:</p> <ul style="list-style-type: none"> <li>• To be confirmed</li> </ul>	<b>7.15pm</b>
<p>7     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>8     <b>Chairman's Announcements</b> (<i>Pages 33 - 42</i>)</p> <p>The Chairman will introduce the announcements and invite any questions.</p> <ul style="list-style-type: none"> <li>• Healthwatch Wiltshire</li> <li>• CCG</li> <li>• The Big Pledge 2018</li> <li>• Becoming a Foster Carer</li> </ul>	<b>7.20pm</b>

	<ul style="list-style-type: none"> <li>• Salisbury Recovery</li> <li>• Community Area Awards</li> </ul>	
9	<p><b>Updates from Partners and Town/Parish Councils</b> (<i>Pages 43 - 54</i>)</p> <p>To receive updates from the Town and Parish Council Representatives, and from other partner organisations, including outside bodies on which the Area Board is represented.</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Fire and Rescue Service</li> <li>• Town and Parish Councils</li> <li>• Lovells</li> <li>• MOD</li> </ul>	7.30pm
10	<p><b>Electoral Review Presentation</b></p> <p>A presentation from Maggie Mulhall, Electoral Services, on the proposals for electoral division and Local Government Boundary Commission consultation.</p>	7.40pm
11	<p><b>Communities Together</b></p> <p>A presentation by Cllr Wright and Cllr Henry on Working as One Team and Army Rebasing, especially the implementation of the required Infrastructure and community cohesion.</p>	7.55pm
12	<p><b>Local Youth Network Update and Youth Activities Grant Applications</b></p> <p>To receive any updates.</p>	8.05pm
13	<p><b>Update from the Community Area Transport Group (CATG)</b></p> <p>To receive any updates from the CATG.</p>	8.10pm
14	<p><b>Health &amp; Wellbeing Group</b> (<i>Pages 55 - 66</i>)</p> <ul style="list-style-type: none"> <li>i. General update</li> <li>ii. Grants</li> </ul>	8.15pm
15	<p><b>Community Area Grants</b> (<i>Pages 67 - 70</i>)</p> <p>To determine the applications for Community Area Grant funding.</p>	8.30pm
16	<p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	8.45pm
17	<p><b>Future Meeting Dates, Evaluation and Close</b></p>	8.50pm

The next meeting of the Amesbury Area Board will be held at 7pm on 19 July 2018 at Bulford Village Hall, Water Street, Bulford, Wiltshire, SP4 9DY.



## Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.





# MINUTES

**Meeting:** AMESBURY AREA BOARD  
**Place:** Berwick Guide Centre, Stapleford Road, Berwick St James, Salisbury  
SP3 4TS  
**Date:** 22 March 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Tara Shannon, Democratic Services Officer, (e-mail) [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Graham Wright, Cllr Mike Hewitt, Cllr Fred Westmoreland, Cllr Robert Yuill,  
Cllr John Smale and Cllr Darren Henry

### **Wiltshire Council Officers**

Dave Roberts – Amesbury Community Engagement Manager  
Jessica Croman – Democratic Services Officer  
Tara Shannon – Democratic Services Officer

### **Town and Parish Councils**

Amesbury Town Council – P Allen & R Allen  
Durrington Town Council  
Idmiston Parish Council

### **Partners**

Police – Inspector Pete Sparrow  
Dorset & Wiltshire Fire and Rescue Service – Jason Moncrieff

**Total in attendance: 25**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
14	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Cllr Mike Hewitt welcomed everyone to the meeting of the Amesbury Area Board.</p> <p>At the Chairman's invitation, the Councillors and officers introduced themselves.</p>
15	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
16	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 18 January 2018 were agreed as a correct record and signed by the Chairman.</b></p>
17	<p><u>Declarations of Interest</u></p> <p>Councillor Robert Yuill declared a non-pecuniary interest on item 12, due to being a member of the Amesbury Carnival Committee and Amesbury Town Council. Councillor Yuill confirmed that he would not vote on those grant applications.</p>
18	<p><u>Chairman's Announcements</u></p> <p>The Chairman noted that agenda item 11 – Health and Wellbeing Group would be discussed first.</p> <p>The Chairman referred to the announcements included in the agenda pack.</p>
19	<p><u>Health &amp; Wellbeing Group</u></p> <p>Cllr Graham Wright presented a report by the Health and Wellbeing Group.</p> <p>There were Safe Places operating in Amesbury, Durrington, Larkhill and Winterbourne and the scheme was continuing to grow. Dementia Friends have delivered sessions to Amesbury Police, Library and Stonehenge Visitor Centre staff and volunteers creating over 100 new Dementia Friends. Over 30 Parishes attended a Dementia Friendly event ran by the Health and Wellbeing Board to promote Dementia Friendly Communities. In December, the group organised a successful visit to Stonehenge for over 50 older people. The Area Board previously provided £5,000 to Farley's Malone on the Health and Wellbeing Group's recommendation. Many Successful lunches have been run for the Amesbury Community Area, and Christmas meals, hampers and presents have</p>

	<p>also been provided. Consultations run by Celebrating Age, another group that received funding from the Area Board, have been well attended.</p> <p>The Chairman thanked Cllr Wright and urged people to let Dave Roberts, Community Engagement Manager, know if they knew of anyone in need that could be helped by Health and Wellbeing Group initiatives.</p>
20	<p><u>Updates from Partners and Town/Parish Councils</u></p> <p>The Chairman referred to the updates set out in the agenda and invited further updates from Town/Parish Councils and other Partners, including outside bodies. It was noted that the preferred option was for written updates, to minimise time spent during the meeting.</p> <p><b>Wiltshire Police</b></p> <p>Inspector Pete Sparrow introduced himself as the new Inspector for Amesbury and Salisbury. He had been a policeman for 23 years and was looking forward to his new role. It was explained that previously Amesbury had been grouped with the Devizes Area but would now be grouped with Salisbury. Engagement with the community and recruitment are two of their priorities. The Chairman requested written reports for the parishes.</p> <p><b>Dorset and Wiltshire Fire &amp; Rescue Service</b></p> <p>Cllr Robert Yuill, as a member of Dorset and Wiltshire Fire and Rescue Service, introduced Amesbury Station Manager Jason Moncrieff. A report was presented detailing the staffing levels at Amesbury Fire Station. Amesbury is an on-call station, so all firefighters have other jobs and are paged when needed. Amesbury had two fire engines and to man these they need approximately 20 on-call firefighters. However, they currently only have 9, meaning they have to bring in cover from other areas which is expensive. The service is looking to recruit more firefighters and help support businesses who employ on-call firefighters. Recruitment details could be found on their website <a href="https://www.dwfire.org.uk/fire-station/amesbury/">https://www.dwfire.org.uk/fire-station/amesbury/</a>.</p>
21	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>Councillor Darren Henry gave an update on the recent Local Youth Network meeting held at Stonehenge School. The meeting was successful with the young people engaged in the process. They debated the grant applications and made recommendations to the Area Board.</p> <p>The grant applications were presented and it was;</p> <p><b>Resolved</b></p> <p><b>To grant Wessex Community Action £5,000 toward running the Amesbury</b></p>

	<p><b>Youth Café.</b></p> <p><b>To grant La Folia £1,750 for Continuing Songs at Wiltshire College, Salisbury 2018.</b></p> <p><b>To grant 1st Boscombe Down Guides £400 for a 1st Boscombe Down Guides Summer Activity Camp.</b></p>
22	<p><u>SFA and Army Rebasing</u></p> <p>Three representatives from Lovells attended the meeting and John Leary, Project Director, presented an update to the board. They were making good progress on the three sites in Bulford, Larkhill and Ledgershall. Foundations had been completed in Bulford while more complex groundworks were taking place at the other sites. They were hoping to have all 900+ homes completed by 2020 and some would start being handed over to service personnel in late 2018 and in 2019. Lovells were committed to community engagement and would keep the community updated.</p> <p>Comments focused on a footpath that may be effected, and diversions during the works. Lovells stated that they would try to ensure the footpath remained open, possibly by having a manned gate to allow access. They would keep the community up to date with details regarding diversions and try to minimise disruption where possible.</p>
23	<p><u>A303 Update</u></p> <p>The Chairman welcomed a representative from Highways England to present proposals for the A303 Stonehenge Amesbury to Berwick Down.</p> <p>The main points of the presentation were:</p> <ul style="list-style-type: none"> <li>• A tunnel would be built as the road passes Stonehenge.</li> <li>• A bypass for Winterbourne Stoke to link the existing dual carriageway section around Amesbury with the dual carriageway at Berwick down.</li> <li>• A viaduct will be built to carry the road over the River Till.</li> <li>• Junctions will be upgraded and made safer.</li> <li>• A time scale was provided showing that work on the site would not begin until 2021 due to the planning act and DCO timescales.</li> <li>• A consultation would be taking place, which had been extended to 23 April 2018. Public events would take place and would be advertised nationally and locally via press, social media and the Highways Agency website.</li> </ul> <p>Comments and questions from the public focused on; public rights of way, what would be happening to the spoil from the tunnel, preference for a lower viaduct, safety of junctions, rights on the junction at Bullington/Allington track, and access from Winterbourne.</p>

	<p>Highways England responded that all public rights of way would be retained, although it is possible that some may need to be diverted slightly. They were also hoping to build new byways. The spoil from the tunnel would be going to Parsonage Down and various other sites. These sites would be landscaped and hopefully returned to agricultural use. The height of the viaduct is unlikely to be lowered. Environmental concerns and ecological impact meant that it had to be a certain height so as not to have an adverse effect. Their aim was to improve the safety of all junctions. The Allington Track would be made one way to improve safety. The road at Winterbourne would be closed, access to the A303 would be via a new junction.</p> <p>The Chairman thanked Highways England for the presentation.</p>
24	<p><u>Update from the Community Area Transport Group (CATG)</u></p> <p>The board considered the report from the Community Area Transport Group and all highway maintenance schemes in the agenda.</p> <p>Comments were made on the A345 and the fact that it was in poor repair. The Chairman advised residents to contact the new highways officer.</p> <p><b>Resolved:</b></p> <p><b>To approve all Highway Maintenance Schemes detailed in the agenda for 2018/2019.</b></p>
25	<p><u>Community Area Grants</u></p> <p>At the Chairman's invitation, Councillor Fred Westmoreland, Lead member for Grants, introduced this item. Attention was drawn to the agenda report summarising grants delegated to the Amesbury Area Board in the 2017/2018 financial year introduced the grants.</p> <p>The Chairman noted that there were 8 grant applications but due to insufficient funds at the end of the financial year there was only funds left for 7.</p> <p>Cllr Westmoreland then introduced the grants and it was;</p> <p><b>Resolved</b></p> <p><b>To grant Amesbury Bowls Club £2,256.75 for the continuous improvement of facilities.</b></p> <p><b>To grant Avon and Bourne Valley Artists £350 to fund an art exhibition.</b></p> <p><b>To grant Amesbury Town Council £733 for a defibrillator at the Centenary Pavilion.</b></p>

	<p>To grant WRVS £1,000 to provide welfare PC's.</p> <p>To grant Amesbury Community Group Carnival £980 for the Amesbury Carnival.</p> <p>To grant Durrington Short Mat Bowls Club £2,875 for an electric carpet machine.</p> <p>To grant Shrewton Silver Band was awarded £980 for band music and stands.</p> <p>To grant Brambles pre-school £2,500 for a new woodland project when the 2018/2019 budget is confirmed. On the condition that the balance of funding is in place and that the planning conditions are met. Reason: Insufficient funds at the end of the financial year.</p>
26	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
27	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>It was noted that the next meeting of the Amesbury Area Board would be held on 24 May 2018 at Durrington Village Hall, High Street, Durrington, Salisbury, SP4 8AD.</p> <p>The Chairman thanked Jessica Croman for her work supporting the Board.</p> <p>The Chairman thanked everyone for attending.</p>

AMESBURY AREA BOARD  
24 May 2018

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2018/19**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2018/19.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2018/19, the role description is attached at **Appendix D**.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

- 4.1. None.

#### **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

#### **7. Environmental Impact of the Proposals**

- 7.1 None.

#### **8. Equality and Diversity Implications**

- 8.1 None.

#### **9. Delegation**

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.



9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint an Older People's Champion for the Area Board, in accordance with Appendix D.

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**Libby Johnstone**  
**Democratic Services Team Lead**  
01225 718214  
[libby.johnstone@wiltshire.gov.uk](mailto:libby.johnstone@wiltshire.gov.uk)

### **Appendices:**

Appendix A – list of appointments to Outside Bodies  
Appendix B – list of appointments to Working Group(s)  
Appendix C – Terms of Reference for Working Group(s)  
Appendix D – Champion role description

### **Unpublished background documents relied upon in the preparation of this report**

None.



**Appendix A**

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation Aims	Meeting Schedule	Voting Rights	Reps Needed	Representative (s)
Amesbury Tenants Panel	Amesbury AB	So tenants Panel can inform the board and be informed of issues in the area concerning council tenants	To inform the board and be informed of issues in the area concerning council tenants	8 per year	No	1	Cllr John Smale
Stonehenge World Heritage Site Steering Group	Amesbury AB	To provide Area Board and local representation on the group		3 per year	No	1	Cllr Darren Henry, Cllr Fred Westmoreland



## **Appointments to Working Groups** **Amesbury Area Board**

### Community Area Transport Group:

- Cllr Mike Hewitt and Cllr Robert Yuill
- Wiltshire Council Highways Officers
- Town & Parish Council representatives
- Other transport groups from across the community area

### LYN Management Group and LYN group

- Cllr Darren Henry and Cllr Fred Westmoreland
- Schools
- Guides
- Scouts
- Representatives of all local youth groups
- Community Engagement Manager – Dave Roberts
- Town and Parish Council Representatives

### Health and Wellbeing Group

- Cllr Fred Westmoreland and Cllr Graham Wright
- Age UK
- Alzheimer's Society
- Healthwatch Wiltshire
- Older People's Champion
- Link
- Wiltshire Council Adult Social care
- Housing
- Doctors and other health care professionals

Older People's Champion for the Area Board – to be confirmed.

All Councillors are welcome to attend any of these Working Group meetings to maintain their awareness.

The LYN and Health and Wellbeing Groups are open groups and everyone is welcome to attend.



## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:



**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.



## **Community Area Health and Wellbeing Group Terms of Reference**

### **1. Purpose**

#### **Definition of a Health and Wellbeing Group (HWG)**

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

### **2. Membership**

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

#### **The participation and involvement of people**

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

#### **Roles of all members of the Health and Wellbeing Groups**

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

### **3. Structure**

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

### **4. Responsibilities of the Health and Wellbeing Groups**

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.



- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

## **5. Funding**

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

## **6. Media Relations**

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

## **7. Review**

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.



## Volunteer Role Description

### Older People & Carers Champion

#### Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

## Volunteer Skills and Qualities Checklist

### Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*



## Area Board Update: May 2018

### Five ways to give feedback to help shape local health and care services in Wiltshire

Share your experiences of local health and care services and make it better for everyone - that's the message from the county's independent health and care watchdog Healthwatch Wiltshire as it celebrated its fifth birthday on 1 April.

Healthwatch Wiltshire, along with 147 other healthcare organisations in England, was set up in 2013 as a result of the Health and Social Care Act 2012. Its role is to listen to the views of the public on local health and care services. They then use this feedback to help influence decision-making at a local level, shaping services for the better.

In the last year, the Melksham-based organisation has regularly visited all corners of the county and collected 2495 individual views and experiences. Overall, 46 per cent of feedback was positive, with 424 comments praising the quality of services.

More than 60 volunteers also took part in over 500 activities over the last year and helped to collect feedback from the public.

Lucie Woodruff, Healthwatch Wiltshire Manager, said: "On our fifth birthday, we are really proud of what we have achieved so far in the county. Our staff and volunteers continue to meet the community to listen to what people have to say about local health and care services.

"Everyone who uses health and care services has the right to expect a high standard. In order to help organisations achieve these standards, we need the public's help. That's why we actively encourage and welcome feedback.

"No matter how big or small the issue, we want local people to share their stories with us, so that we can share these ideas with those with the power to make change happen."

#### Five ways to share your views on health and care in Wiltshire:

1. Talk to a Healthwatch Wiltshire volunteer or staff member on an information stand in the community. See the events calendar for an up to date venue list:  
[www.healthwatchwiltshire.co.uk/events](http://www.healthwatchwiltshire.co.uk/events)
2. Pick up the phone and talk to a friendly member of staff to share your experience: 01225 434218
3. Email your story to [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)
4. Leave feedback online: [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)
5. Join our growing team of volunteers - and help give people a powerful voice to make a real and lasting change, visit:  
[www.healthwatchwiltshire.co.uk/volunteering](http://www.healthwatchwiltshire.co.uk/volunteering)



Pictured: Lucie Woodruff (centre), Healthwatch Wiltshire Manager with Shiena Bowen and Paul Lefever.

#### Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)

**Healthwatch Wiltshire is the county's independent health and care champion. We listen to what people like about local health and care services, and what could be improved. These views are then shared with the decision-making organisations in the county, so together we can make a difference.**





**May 2018**
**Overview**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

**The right healthcare, for you, with you, near you**
**News from the CCG!**
**Help us celebrate 70 years of the NHS**


This year marks the 70th anniversary of the National Health Service as it celebrates its birthday on 5 July 2018.

It's an organisation woven into the very fabric of our way of life with each and every one of us using its services in some shape or form at some time.

To get here from 1948, the NHS has been constantly evolving and adapting to meet changing needs and expectations. All those years ago who would ever have imagined that we would be able to map the human brain, carry out heart transplants and immunise against so many diseases.

**We want to mark the occasion by sharing local people's memories and reminiscences of the NHS – either because they have worked for the service, or have received NHS treatment over the last 70 years. In particular, we are keen to hear from anyone who was born on 5th July 1948 and shares the same birthday as the NHS.**

People can share their memories and photos by emailing the Communications Team at [NHS70.wccg@nhs.net](mailto:NHS70.wccg@nhs.net) or by post to Communications, Wiltshire CCG, Southgate House, Pans Lane, Devizes, Wiltshire, SN10 5EQ. If you are sending any original photographs and would like them returned, please include your name and contact address.

**Do get in touch if you:**

- You share the same birthday as the NHS – were you one of the first babies to be born on 5 July 1948 in the NHS?
- You have recollections of working for the local NHS in Wiltshire (past and present) during the last 70 years
- You have received treatment or care from the NHS in Wiltshire and would like to share your story
- You can share any memories of our hospitals in Wiltshire, particularly if you have any old photographs of our hospitals (past and present) or the staff who worked in them
- We are especially interested in any memories and photographs from 1948, the year the NHS was founded and to hear from those who were born in 1948.

## Annual General Meeting

We are holding our annual general meeting in the conference room at Southgate House, Pans Lane, Devizes on Tuesday 26 June starting at 9.30am.

This event provides you with the opportunity to learn about what the clinical commissioning group has achieved in the past year and allows you to ask questions and find out more about our plans for the future – You can also pick up a copy of our annual report and accounts on the day.



Doors will be open from 9am for registration, and the AGM will take place between 9.30 – 10.30am.

If you would like to attend the AGM, please email [tracy.torr@nhs.net](mailto:tracy.torr@nhs.net) by Friday 15 June 2018.

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## Don't let hay fever spoil your summer!

Spring and summer are wonderful seasons, filled with blossoming flowers, sunshine and warmth and many more of us will be spending time outdoors. But for hay fever sufferers, this time of year can cause worry and discomfort.



Hay fever is a common allergy and can affect up to one in five people at some point in their life, and is mainly caused by grass pollen.

The good news is you don't need to see your GP for hay fever treatment. Wiltshire Clinical Commissioning Group is urging residents of Wiltshire to consider buying their own hay fever treatment, instead of getting it on prescription.

Hay fever and seasonal allergy treatments such as tablets, eye drops and nasal sprays are all easily available from your local pharmacy, and you don't need a prescription from your GP.

As pollen count increases, hay fever sufferers dread the oncoming symptoms, which include a runny nose, itchy eyes and sneezing. That's why it's always good to be prepared. The symptoms of hay fever can be really unpleasant and the best way to control them is with antihistamines, which are inexpensive and can be bought from many shops and pharmacies on the high street.

By going to the pharmacy you'll be saving yourself time and money, freeing up GP appointments for people with more urgent needs as well as doing your bit to help save the NHS money on unnecessary prescription costs. Your pharmacist will also be able to offer you advice on how to avoid triggers.

There is currently no cure for hay fever, and you technically can't avoid it, however, there are ways to help reduce the effects including:

- Wearing wraparound sun glasses when outdoors to protect the eyes
- Showering and changing your clothes after being outdoors will help stop the spread of pollen through your home
- Putting a small amount of petroleum jelly in your nose helps to trap pollen grains
- Keeping an eye on the weather forecasts and staying indoors to avoid going out when the pollen count is high

Self-care is an important part of keeping well and having a well-stocked medicine cabinet can help you treat minor illnesses, such as hay fever, and injuries at home without the need to see a GP.

You can find us on social media – follow us and keep up to date with our latest posts as we celebrate the decades of the NHS during our countdown to the NHS’s 70<sup>th</sup> birthday on 5 July 2018.



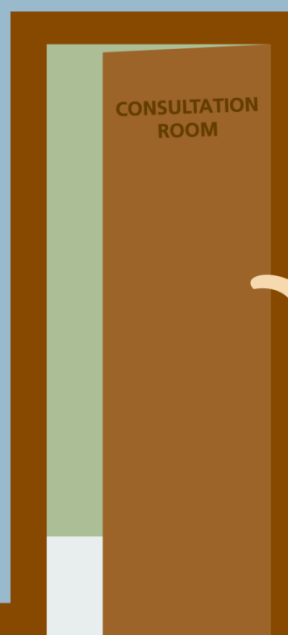
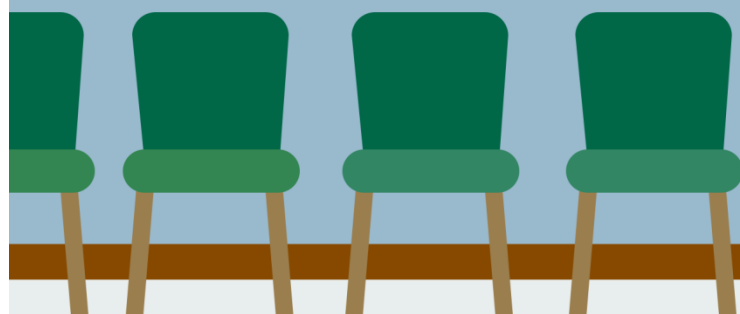
NHSWiltshireCCG

@NHSWiltshireCCG

NHS Wiltshire CCG

Visit our [website](#)

# The cost of Wiltshire’s missed GP practice appointments



**76,402** Missed appointments in 12 months



Average missed appointments per GP practice per week



The same as **1 in 6** Wiltshire residents - or the **entire population of Trowbridge and Salisbury** - missing one appointment each!



# Chairman's Announcements

<b>Subject:</b>	<b>Becoming a Foster Carer</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/fostering">http://www.wiltshire.gov.uk/fostering</a>

Wiltshire Council needs to recruit foster carers of all types, including specialisms. Foster carers are needed in all areas of the county, although it is recognised that the main priority is to recruit in the main towns to the north and west of the county (Chippenham and Trowbridge) and to the south (Salisbury). Most looked after children come from these areas and so generally local foster carers are needed to support children continuing at school and college and to facilitate family contact more easily.

Foster carers are ordinary people and so they are likely to be living in any part of the county, in any community. To become an approved Wiltshire foster carer you need to:

- Be at least 21 years old (although they can apply from the age of 18)
- Have a spare bedroom big enough for a child or young person to use
- Be a full-time resident in the UK or have leave to remain
- Be able to give the time to care for a child or young person on a full or part-time basis

Foster Carers are paid an allowance based on the age of the child they look after and a Skill Fee dependent upon their skills and experience.

Recent research carried out at Bristol University with children in care shows how important it is that children have someone they can trust, who is interested in them and that:

*"Living with someone that you have a good and trustful relationship with is the key to a happy and effective placement"*

**Saving Grace** is the story of a young person who was fostered, and the positive impact fostering had on her life, and on the life of her foster family.

To find out more about fostering in Wiltshire please visit:

<http://www.wiltshire.gov.uk/fostering>

Or phone 01225 716510 (office hours) or 0845 6070888 (out of hours)

**Our next information evenings are:**

**29 May, 7pm - 8pm, County Hall, Trowbridge**  
**26 June, 7pm – 8pm, County Hall, Trowbridge**  
**24 July, 7pm – 8pm, County Hall, Trowbridge**  
**25 September, 7pm – 8pm, County Hall, Trowbridge**  
**30 October, 7pm – 8pm, Five Rivers Health and Wellbeing Centre, Salisbury**



## Chairman's Announcements

<b>Subject:</b>	<b>Salisbury Recovery</b>
<b>Web contact:</b>	<a href="mailto:communications@wiltshire.gov.uk">communications@wiltshire.gov.uk</a>

Wiltshire Council and Salisbury City Council are proud to be hosting the grand final of the elite cycling OVO Energy Tour Series on May 31 as part of the recovery of the city. This exciting free event is the first major event of the recovery programme and will showcase Salisbury to the world as the ITV4 programmes are broadcast to more than 100 countries. The elite races are being supported by a programme of fun family activities in the Guildhall Square from 1pm. Why not join us and support Salisbury in its recovery? More information about the event is available at [www.wiltshire.gov.uk/salisbury-cycle-tour-series](http://www.wiltshire.gov.uk/salisbury-cycle-tour-series)

A dedicated webpage providing up to date information on what is happening in Salisbury has been set up at [www.wiltshire.gov.uk/salisbury](http://www.wiltshire.gov.uk/salisbury).

Changes have been made to the free parking provision in Salisbury and came into effect on May 14. These changes were made following feedback from the city's community and businesses. Shoppers and visitors will continue to be able to park free of charge in Wiltshire Council's car parks from midday Monday to Friday and all day on Saturday and Sunday. Parking continues to be free at the five park and ride sites.

The recovery is moving fast and we are reiterating that Salisbury is safe for residents and visitors outside of the cordoned off areas. It's important to emphasise that no further reports of illness have been reported since the incident on Sunday March 4. The city is recovering and getting back to normal.

The clean-up stage of the recovery is well underway. Nine sites have been identified as potentially contaminated. These are Bourne Hill, Salisbury Ambulance Station, Amesbury Ambulance Station, Maltings Park, the Mill pub, Zizzi restaurant, Ashley Wood Car Recovery Centre, Mr Skripal's house and the police officer's home.

Work to clean each site involves testing, removing any potentially contaminated items, chemical cleaning and re-testing. Sites will not be released until tests have been reviewed and approved. This work could take several months and the priorities are Bourne Hill, the two ambulance stations and The Maltings. They will be followed by The Mill pub and Zizzi restaurant. We will keep the community updated as the work progresses. The recovery is being overseen by the Recovery Coordinating Group (RCG) which is made up of local and national agencies.







## **SOUTH WILTSHIRE COMMUNITY POLICING TEAM – May 2018**

**Amesbury Area Board**

**Sector Head: Insp Pete Sparrow**

**Sector Deputy: Sgt John Hutchings**

**Community Coordinator: Pc Lucy Wileman**

**Tidworth & Ludgershall**

**PCSO: PCSO Levi Morphy, PCSO Pippa Brewer, PCSO Tina Roylance**

**PC: PC Lyndsey Smith, PC Jon Brunt, PC James Osoment, PC Andy Morgan, PC Rich Chula, PC Rich Boston, Pc Emma Smith, PC Ian McKerlie, PC Hannah Milburn, Pc Chris Noke, Pc Beth Collins.**

Over the last few months South Wiltshire CPT has responded to unprecedented demands, the impact of which has been felt locally and around the world. Much has been said about this major incident in local, national and international media and we still see cordons in and around the city. I'm pleased that we are now moving from crime scenes towards the lengthy clean up phase and that the 4 persons who were physically affected are all showing positive signs of recovery. I apologise for the impact these cordons have had upon both individuals and businesses and can assure you that Wiltshire Police continue to work closely with our colleagues in Counter Terrorism and DEFRA to balance the needs of the investigation without sacrificing the safety of the public.

The incidents of 4<sup>th</sup> March 2017 have instigated an expression of public support for their emergency services. The community spirit has been based around unity. Acts of kindness continue with offers of warm drinks on cold days and ice-cream in the heat. There have even been offers of roast dinners and haircuts! But what really struck me were the messages of support and good wishes towards the recovery of those affected and the efforts of the emergency services that have been received from around the World. There really have been too many to respond to, but each and every one has been gratefully received.

I am incredibly proud of the way my officers responded on the day as well as the way the wider Policing family have united to meet the demands. No Police service could manage an incident of this scale without the support of mutual aid. We still have over 80 officers per day working on managing the cordons with countless others working on the investigation and cleaning operation. The 'can do' attitude of everyone involved is heartening. They have embraced the true meaning of Community and have immersed themselves with engagement at every opportunity to help reassure the public and soften their impact.

It is worth noting that Major Incidents do not happen very often. However, South Wiltshire CPT responded to two within a week. The officers who attended to the medical needs in the Maltings were the same officers who had been working extensive hours to help rescue motorists trapped in the snow during their preceding shifts. Again, this demonstrated the community spirit that exists in South Wiltshire with support from farmers and 4x4 drivers coming to help.

When the Community Policing Team Model was introduced in October 2016, the Policing areas were based on demand profiles. A recent decision was made to bring Amesbury and Tidworth area away from the East CPT and into the South CPT, which came into place at the start of April. This is a move that I welcome as it provides me the resilience I need to move resources to meet the demand. My focus now is to increase the number of frontline deployable officers, help these two areas work as one team and deliver the best possible service to our community.

I noted with interest the latest media release from the ONS on Crime Statistics, which reported that between January 2017 and December 2017, Wiltshire Police recorded 44,043 crimes overall – an increase in 7.9% compared to the national average of 15.3% and 11.1% regionally. Statistics are often blunt tools and caution should always be taken when trying to interpret them, particularly when the sample size is small. In no way would I want to represent that a rise in crime is good, but crimes in Wiltshire were rising at a slower rate than the national picture.



I have reviewed our 12 month figures for South Wiltshire to the end of March 2018, where we witnessed a 3% rise in All Crime. I have broken them down to each Area Board to provide you with an opportunity to appreciate the scale and direction of various crime types and local variance. The most significant figures that I would like to highlight are:

Robbery – Down by 42%; Possession of Drugs Down by 28%, but Trafficing of Drugs Up by 79%. This is the reflection of the targeting of County Line Drug Networks, particularly in Salisbury. The focus on dealing and not simple possession has led to improved community intelligence, supporting the use of closure orders and protection of vulnerable addicts who can be directed toward rehabilitation. Although a Salisbury based focus, the tendrils of Class A drug addiction impacts on crime rates on a much wider area.

Violence with injury is Up by 16%. This rise is across all areas and will need some more research to appreciate how this rise compares when split between private and public space violence and any relationship with Domestic Abuse.

Sexual Offences are Up 21%. This is principally due to one ongoing investigation and inappropriate to comment further.

Cycle Theft Up 65%. We have recognised this and PCSO Simon Nash is organising a cycle marking and register event in partnership with [www.bikeregister.com](http://www.bikeregister.com) from the Five Rivers Leisure Centre. Once we have details we will circulate them on our Social Media and Community Messaging.

I hope these figures reassure you that the South Wiltshire area remains a safe low crime area.

South Wiltshire CPT have also joined forces with our local Community Speed Watches. We are now being provided the data that they collect to help direct our officers in prioritising where they should be conducting speed enforcement. I often hear from various Area Boards that speeding is one of their top concerns and that they never see a Police Officer... well here is an opportunity for the various Area Boards to set up and support more CSW programs. I will commit that South Wilts CPT will attend the top 3 locations based on collected speed data and 1 further location that is rotated to allow us to attend all CSWs over the year. These areas will change on a fortnightly basis and we will keep publicising where we are going, although not the times we will be out. Sometimes we will do this with the CSW and at others not. Not only is this a great way to support another volunteer sector, it is also an opportunity to demonstrate that our officers are getting out onto their areas.



	Tidworth			Amesbury			Salisbury			Southern			Wilton			South Wiltshire Total			Wiltshire Police Total		
	2016/17	2017/18	%	2016/17	2017/18	%	2016/17	2017/18	%	2016/17	2017/18	%	2016/17	2017/18	%	2016/17	2017/18	%	2016/17	2017/18	% change
<b>All Crime</b>	798	899	13%	1368	1464	7%	3625	3720	3%	812	841	4%	463	389	-16%	7066	7313	3%	41681	43618	5%
<b>Burglary</b>	73	83	14%	118	127	8%	225	239	6%	148	125	-16%	59	35	-41%	623	609	-2%	4019	4076	1%
<b>Robbery</b>	2	1	-50%	3	2	-33%	27	15	-44%	1	0	-100%	0	1	-	33	19	-42%	224	291	30%
<b>Crim Damage &amp; Arson</b>	120	139	16%	210	225	7%	599	572	-5%	133	129	-3%	102	75	-26%	1164	1140	-2%	5994	6099	2%
<b>Sexual Offences</b>	48	39	-19%	47	63	34%	128	136	6%	22	54	145%	17	24	41%	262	316	21%	1488	1709	15%
<b>Possession Of Drugs</b>	23	16	-30%	42	42	0%	116	84	-28%	13	3	-77%	9	1	-89%	203	146	-28%	995	797	-20%
<b>Trafficking of Drugs</b>	3	1	-67%	5	7	40%	34	66	94%	1	3	200%	0	0	-	43	77	79%	191	211	10%
<b>Vehicle Crime</b>	60	52	-13%	125	126	1%	195	225	15%	82	75	-9%	60	43	-28%	522	521	0%	3431	3814	11%
<b>Cycle Theft</b>	8	14	75%	8	9	13%	48	77	60%	2	10	400%	3	4	33%	69	114	65%	768	912	19%
<b>Shoplifting</b>	24	53	121%	45	52	16%	412	394	-4%	9	7	-22%	15	6	-60%	505	512	1%	3666	4196	14%
<b>Theft from the Person</b>	1	0	-100%	13	3	-77%	68	66	-3%	4	3	-25%	4	0	-100%	90	72	-20%	409	396	-3%
<b>Other Theft</b>	67	101	51%	156	193	24%	388	396	2%	121	118	-2%	53	52	-2%	785	860	10%	3976	4436	12%
<b>Violence with Injury</b>	136	145	7%	197	241	22%	445	497	12%	81	114	41%	49	52	6%	908	1049	16%	5595	5655	1%
<b>Violence without Injury</b>	166	172	4%	301	266	-12%	614	642	5%	147	152	3%	72	77	7%	1300	1309	1%	7332	7502	2%
<b>Possession Of Weapons</b>	2	6	200%	9	5	-44%	29	21	-28%	4	2	-50%	0	0	-	44	34	-23%	274	279	2%



<b>Public Order Offences</b>	54	65	20%	65	71	9%	249	234	-6%	34	34	0%	16	14	-13%	418	418	0%	2603	2455	-6%
<b>Misc Crimes Against Society</b>	11	12	9%	24	32	33%	48	56	17%	10	12	20%	4	5	25%	97	117	21%	714	790	11%



## NEWS

### **Wiltshire's overall recorded crime increase is half the national average according to crime statistics out today.**

Between January 2017 and December 2017, Wiltshire Police recorded 44,043 crimes overall - an increase in 7.9% compared to the national average of 15.3% and 11.1% regionally.

Recorded burglary was up 13.2% on the previous year's figures with 503 more burglaries, making a total of 4,318 break-ins for the year January 2017 to December 2017.

This increase is primarily down to how break-ins are recorded by the Force; since April 2017 the way burglary is recorded has changed nationally and new categories are not directly comparable to the previous ones i.e. shed break-ins are now classed as residential burglaries (home/property break-ins), whereas before they were categorised as non-dwelling (non-home/property break-ins).

Wiltshire Police has also improved how they record crimes with a 95.2% crime recording compliance rate.

Although the dramatic improvement in the quality of crime recording has impacted on the results, tackling burglary continues to be a Force priority and Wiltshire Police has also invested in crime prevention awareness concerning vehicle crime.

Over the past 12 months a burglary improvement plan has been developed which now forms the basis of all burglary investigations. Part of this has involved holding a series of public drop-in sessions across the county to take on board the concerns of people - our communities who are a vital resource in shaping our response to this type of crime. As part of this, burglary detection rates have nearly doubled since April 2017 from 3% to 5.8% and this continues to improve.

The ONS figures show an increase of 24.2% in theft from vehicles (2,064 in 2016 compared to 2,564 in 2017). Our analysis suggests that the majority of these incidents are from vehicles which are insecure or have valuables on display and are often beauty spot thefts.

Officers continue to run a number of crime prevention campaigns urging motorists to lock their vehicles and keep belongings out of sight.

Police and Crime Commissioner Angus Macpherson said: "Whilst it is always concerning to see an increase in recorded crime I am confident that our improved recording practices explain some of this increase.

"Although I continue to highlight the increases in crime as being reflective of recording practices, at no point am I, or the Chief Constable becoming complacent.

"The Force has recognised the increase in domestic burglary and vehicle crime, and I am pleased to see the Force is robustly responding to the concerns that I and the wider community have about these crimes.

"I have challenged the Chief Constable and his team frequently and will continue to do so on burglary, as this increase is not acceptable, and while detection rates are increasing more improvements need to be made.

"The Force has had some recent success in securing convictions for prolific burglars and I am reassured that this continues to be a Force priority."

Meanwhile, the number of overall recorded drug offences dropped by 15.2% with 187 fewer offences in 2017 compared to 2016.

The number of recorded rapes has increased by 37%, with 30% of this increase being accounted for by non-recent reports and 70% being reported within 12 months of the incident.

This increase also accounts for multiple reports of crime coming from the same victim.



Angus Macpherson added: "I'm committed to ensuring that victims of crime have the confidence to report crime to Wiltshire Police and receive support from their very first call and throughout the criminal justice process when they do.

"And I will continue to fund a number of victim support services across the county to ensure that this continues to be the case."

The figure reflects that more victims are feeling confident to come forward and report a sexual assault thanks to international awareness campaigns like #MeToo, which went viral in October 2017, and the publicity around high profile historical sex abuse cases.

Detective Superintendent Jeremy Carter said: "We take reports of rape and sexual assault incredibly seriously and we always work hard to provide the appropriate support for victims of these types of crime so they feel able to report the offence and work with police so we can get a successful prosecution.

"We have recently employed a lawyer with expertise in sexual offences to give our staff additional training to ensure they are well equipped to conduct thorough investigations to maximise the opportunities for prosecutions.

"We always encourage people to report these types of crime to us, so they can be investigated thoroughly. Through our Sexual Assault Referral Centre (SARC) we will always signpost additional support for victims through what is often a very traumatic time. Victims can seek help and counselling from the SARC based at the New Swindon Sanctuary - they can be contacted on the 24-hour helpline 0808 168 0024.

"Crimes can be reported to police by calling 101, or 999 in an emergency."

Assistant Chief Constable Craig Holden said: "Our crime increase is lower than the national and regional figures and compared to similar sized Forces we are well below the average crime figures; however we are not complacent and remain focused when it comes to tackling all crime and criminals.

"Our crime recording is consistently high and stable as reflected by our HMICFRS grading. The figures we are seeing are now an accurate picture of crimes in our county and the work we are doing to combat criminal behaviour is reflected in this too.

"As a Force we are constantly changing our processes and are pro-actively putting into practice the recommendations made. A good example of this is the introduction of the Community Tasking Teams (CTT) last year and their on-going work, with burglary continuing to be a Force priority.

"The CTTs have targeted the small number of prolific offenders responsible for most of burglaries in our communities. This has resulted in a high number of arrests, remands in custody, convictions and custodial sentences.

"The CTTs will continue to work relentlessly to improve how we engage with the communities we serve, and ultimately to reduce future offending."

## **Other News**

### **Our Tri-Force police dogs and their handlers need your help**

We are looking for new venues within Wiltshire to train our police dogs. Do you know of any empty or disused buildings for our firearms support/general purpose German Shepherd police dogs?

Or do you know of any office complexes, large houses, colleges, stadiums or other venues for our drugs or explosive search dogs? These dogs can happily search safely around people so these premises do not need to be empty like the ones required for our German Shepherds.

If you have empty buildings awaiting to be let or sold, we would be interested in these too, even if they are only available for a few weeks – our dog handlers (and dogs) would be extremely grateful.

It is really important for the development of our police dogs that they receive training in realistic venues to prepare them for



operational duties. If you have any buildings or land which you would be happy for our dog handlers and dogs to use for training purposes, please contact our dog training manager Ian Partington via email on [ian.partington@wiltshire.pnn.police.uk](mailto:ian.partington@wiltshire.pnn.police.uk).

### **Current Priorities Amesbury and surrounding areas.**

#### **Night Time Economy Amesbury Town Centre**

Following the recent Amesbury/Durrington/Bulford/Figheledean Neighbourhood Tasking Meeting on 29<sup>th</sup> March it was decided amongst the group, that we would work on night time economy for Amesbury Town Centre. 80 surveys have been hand delivered to residents and shops in the town centre on Tuesday 1<sup>st</sup> April. Once returns have been received further directions will be passed to the shifts. To date 10 surveys have been returned.

The Amesbury Rural Neighbourhood Tasking Group met on Wednesday 9<sup>th</sup> May, no priorities were set, numerous local issues were raised and these will be addressed amongst the teams.

#### **Theft from Motor Vehicles & Work Vans**

This priority for the whole patch was agreed prior to the up and coming NTG Meetings for Amesbury/Durrington/Tidworth/Ludgershall in December 2017. This patrol commenced on 22<sup>nd</sup> November.

Following a slight increase in Vehicles offences, it was decided that this needs to be in place. In particular work vans were being broken into with an unknown device. According to some local companies this was happening all of the South West. Some analytical work took place. Pc Wileman and the PCSO's carried out crime prevention work. Numbers were low locally. The patrol closed down on 11<sup>th</sup> April. In total 109 actions took place.

### **Target Patrols Amesbury and surrounding areas**

#### **Barleycroft, The Common Shrewton**

On 10<sup>th</sup> March a target patrol was instigated at the location due to the farm being targeted for battery thefts. Patrols stopped on 11<sup>th</sup> April with a total of 28 patrols/actions.

#### **Primrose Place reassurance patrols re indecent exposure**

Due to a report of an indecent exposure in Primrose Place, Durrington an additional patrol commenced on 23<sup>rd</sup> March. This was to offer reassurance to the residents and gather further intelligence. Due to no further incidents the patrol closed on 16<sup>th</sup> April.

#### **Reassurance Patrols due to series of Criminal Damages to Wing Mirros**

Due to events during half term additional patrols commenced around Amesbury on 12<sup>th</sup> April. This patrol remained in place till 8<sup>th</sup> May. In total 32 patrols were actioned. Enquiries are ongoing in relation to the offences.

#### **Community Policing Teams Support Community Speed Watch – Went live 9th May 2018**

In support of our Community Speed Watch volunteers our Community Policing Teams from Amesbury will be carrying our speed checks over the coming weeks in the following areas:

- Allington,
- Cholderton,
- Middle Woodford,
- Winterbourne Earls.

Insp Pete Sparrow added, "We are proud to support our fantastic Community Speed Watch Volunteers by allowing them the opportunity to identify to us the areas where we should prioritise for enforcement. We



will continue to review our priority speed check areas based on the data they collect on our behalf. We make no secret of these areas and are happy to inform you of where we will focus our attention. Of course this does not prevent speed checks in other areas and I can only encourage you to please drive carefully and watch you speed."

### **Neighbourhood Tasking Meeting**

The next Amesbury/Durrington/Bulford/Larkhill/ Figheldean NTG is booked for 14.30 hours on 23<sup>rd</sup> July in the Ludgershall Town Council Office

Amesbury Rural's meeting is planned for September 2018. Date to be agreed shortly.

### **Media**

We continue to use our Amesbury Facebook page and Wiltshire Community Messaging.

### **Consultations**

Your PCSO's continue to arrange drop ins and local events and plan their own sessions.

### **Update re Rural Crime Partnership**

Wiltshire Police, working with our partners Avon and Somerset Constabulary, Devon and Cornwall Police, Dorset Police and Gloucestershire Constabulary are pleased to pledge our ongoing commitment to Operation Badger, which is an intelligence-led nationwide police operation gathering evidence of badger persecution and targeting offenders.

All five south west forces are sharing the new set of posters agreed by the UK Priority Badger Group depicting the plight of the badger and urging members of the public to report any illegal activity they are aware of.

Chief Inspector Richard Pegler The Senior Rural Crime Officer from Gloucestershire Constabulary said: "We are pleased to join our partners in our ongoing commitment to Operation Badger, which we hope will once again raise awareness of the cruel and illegal activities carried out against them.

"Badgers are a protected species, and defined as a priority group by the National Wildlife Crime Unit.

"There are many levels of persecution; such as sett interference, shooting, poisoning, snaring, or badger baiting, all result in either a loss or disturbance of their habitat, suffering or death. These offences are sadly all too frequent events across the UK. There is also a link between some of the activity and the involvement of organized crime groups.

"We appeal to everyone to be our eyes and ears - together we can make a difference.

"If you believe a crime is taking place call 999, or you have any information call 101 or Crimestoppers on 0800 555 111."

### **Pete Sparrow**

Sector Inspector,  
Wiltshire South CPT



## **Amesbury Area Board - May 2018**

This has been a very busy period of time for the service with the severe weather and the chemical weapons attack in Salisbury. Even so, the crews and stations that serve the southern part of Wiltshire continue to contribute to their community. A few examples for you:

- Assist with accommodation for agency partners
- Run the 4x4 cell to get essential workers to their places of work during the snow
- Hosted Salisbury 10 mile road race – A significant event in the Southern Road Running diary involving 800 runners
- Organising and hosting the 'Bangers and Bikes Cycle Ride' on the 13<sup>th</sup> May
- Hosting NHS Blood Donation at the fire station in Salisbury on the 15<sup>th</sup> May
- A Salamander Course to be hosted at Amesbury in June

### **Community Engagement**

The station are using Pinpoint to target specific properties for Safe and Well visits. This is a software package that receives information from partners such as the NHS and uses this to prioritise people who are most vulnerable to fire. Crews are then providing the people at these addresses with information and further support should they want it in the form of a Safe and Well visit.

Anyone can apply for a FREE Safe and Well visit. They are prioritised for those most at risk using some simple questions:

*Does only one adult live at the property?*

*Would anyone living in the property have difficulty in escaping the property in the event of a fire?*

*Does anyone living within the property have any impairments (Physical or Mental)?*

*Does anyone within this property hoard?*

*Has the occupier been discharged from hospital in the last 4 weeks or use medical oxygen?*

*Does this property have no smoke detectors or old smoke detectors?*

*Is anyone living at the property a smoker?*

*Is anyone living at the property over 65 years old?*

*Is anyone living at the property over 85 years old?*

*Are portable/plug in heaters used in the property?*

*Do you consider yourself or anyone in the property as vulnerable?*

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email [enquiries@dwfire.org.uk](mailto:enquiries@dwfire.org.uk)

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### **Response**

#### **Total Fire Calls for Amesbury Fire station; 01/03/18-30/04/18**

##### **March**

<b>Category</b>	<b>Incidents</b>
False Alarm	7
Fire	4
Special Service	15
<b>Total</b>	<b>26</b>

##### **April**

<b>Category</b>	<b>Incidents</b>
False Alarm	2
Fire	3
Special Service	2
<b>Total</b>	<b>7</b>

#### **Availability of Amesbury appliances;**

##### **March %**

<b>Appliance</b>	<b>Day</b>	<b>Night</b>	<b>Average</b>
35P1	43.28	89.52	66.4
35P2	0	1.34	0.67

April %

Appliance	Day	Night	Average
35P1	48.4	79.65	64.03
35P2	0	2.78	1.39

### **On-Call Recruitment**

Recruitment is an ongoing issue. Though there are 6 potential recruits working their way through the recruitment system and 3 trainees now on station we still need more personnel. I would like to aim for 100% cover for the people of Amesbury.

We need many more people and the service is investing in the on-call staff. The service will be moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton and Amesbury).

### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Jason Moncrieff

Station Manager South Wiltshire

Salisbury, Amesbury and Wilton.

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935



## Amesbury H&WBG

### Notes and actions from the meeting 30<sup>th</sup> April 2018

#### Attendance

G Wright (chairman) F Westmoreland, L.Scott, J Smale, K Johns, L Young, G Audin, J Tidd, T Mason, M.Atkinson, R.Yuill, R.Seymour, A.Day, N.Light, C.Taylor, E McClelland

**Chair Cllr Graham Wright** asked for introductions by all in the meeting

#### Actions

Stonehenge Trader does not get circulated to all addresses in the Amesbury. GW gave 10 copies to JT to circulate as requested

.

#### Extra Care

Show flats are now open and 13 apartments on the low needs end have already been allocated. 3 people are shortlisted to tender for the catering concession at the centre. Barretts Estate agents will be marketing and they as well as LY will be able to make viewing appointments. Currently identifying a Care Provider for the scheme.

#### Durrington Swimming Pool and Fitness Centre

GW will be touring the Leisure Centre with some residents to check on the level of dementia accessibility on Friday. Everyone is invited to join him on this tour. JS accepted the offer to accompany the tour.

#### Volunteer call to action at Durrington Sheltered Housing scheme

GW picked up the action of the March meeting regarding a general clear up for the Sheltered Housing scheme in Addison's Square Durrington. He has promoted this to volunteers in the local community and several are coming to help clean moss from paths etc. Date to be decided upon but in the near future. All hands welcome!

#### DAA

The visit on the 21st May to the Stonehenge Visitors Centre will be coordinated by GW with TM taking the lead on the promoting the DAA to local parish representatives etc. GW will give a brief introduction to the group about the objectives of the event.

TM introduced the group that he is involved with as : Amesbury Rotary Social Innovation South Wiltshire. Their objective is to encourage Rotary to be involved with projects in each members area. They have the strapline of "People of Action".

**The H&WB Group have 2 funding applications for the current budget round to consider.**

Application 1. **Celebrating Age in Wiltshire**

A presentation on the work of 'Celebrating Age' was given by Rebecca Seymour in support of their application for a further grant of £1500 to continue the work for another year.

**Action:** After due consideration, the recommendation is to support this application to the next Area Board meeting on the 24th May.

Application 2.

**The Wiltshire Community Lunch Club.**

A presentation was given by Jan Tidd outlining the work being undertaken currently and the last year by the Lunch Club. Lunches are organised at a rate of 1 per week (4 per month) . Food costs are self supporting but transport, organisation time, insurance and other admin, including help with client needs, is not. This is the reason for the grant request for £5,000 for the current year. Jan has confirmed that this amount does not cover the real costs but she intends to seek funding from other sources to meet the shortfall.

Action: After due consideration, the recommendation is to fund one half of the requested amount, i.e. £2,500, with a review in 3 months time. During that period Jan is asked to draught a plan of action to show future sustainability of the lunch scheme. If this plan is accepted by the H&WB Group the final amount of £2500 will be granted.

Meeting ended

Date of next meeting

Monday 2<sup>nd</sup> July 12.00 The Redworth Centre, Amesbury

**Report to** Amesbury Area Board  
**Date of meeting** 24<sup>th</sup> May 2018  
**Title of report** Health and Wellbeing Funding

**Purpose of the Report:**

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group which met on 30<sup>th</sup> April 2018 to consider applications.

Applicant	Amount requested	Health and Wellbeing Group recommendation
Wiltshire Music centre	£1,500	To consider awarding £1,500
Farley's Malone	£5,000	To consider awarding £5,000

**1. Background**

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

**3. Environmental & Community Implications**

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### **4. Financial Implications**

Financial provision had been made to cover this expenditure

4.1. Amesbury Area Board has been allocated £6,700 for 2018/2019 financial year.

4.2. All decisions must fall within the Health and Wellbeing Funding allocated to Amesbury Area Board.

#### **1. Legal Implications**

There are no specific legal implications related to this report.

#### **2. Human Resources Implications**

There are no specific human resources implications related to this report.

#### **3. Equality and Inclusion Implications**

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

#### **4. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.



## 5.

## Applications for consideration

Application ID	Applicant	Project Proposal	Requested
	Wiltshire Music Centre	Celebrating Age	£1,500
<p><b>Project description:</b>            Celebrating Age Wiltshire Partnership, led by Wiltshire Music Centre, is in its second year providing a programme of arts/cultural events in 6 Wiltshire communities in libraries and community settings. The Project Development Worker (PDW) has developed a programme of work in each community in consultation with the CEMs, Older People's Champions and existing groups of older people and representatives of charities working with these groups.</p> <p>The programme involves regular monthly activity in small, local community settings, village halls, library hubs, delivered through a range of arts such as:</p> <ul style="list-style-type: none"> <li>• live performance, music, dance, poetry, theatre, presentations</li> <li>• Participatory work – art, pottery, making,</li> <li>• Longer project work using facilitated words and creativity</li> <li>• Local history, museum memorabilia and handling collections</li> </ul> <p>The programme is being delivered in partnership with the arts/cultural organisations involved in the bid.            We are seeking a small contribution from each Area Board where activity will be taking place for the second year of the project.            Celebrating Age creates high quality arts, culture and heritage activity for older people which is delivered in their own community settings during daylight hours. The partnership includes Wiltshire Council Library Service as well as Age UK and cultural organisations.            In Year 1 of the project, the PDW has consulted with The CEMs, Older people's champion, local community groups and workers who sign posted to her, to identify the type of arts activity and events older people would like to participate in and attend. The project will also offer free tickets for the people who undertake local activity to attend events, performances and exhibitions in the partner venues.</p> <p>In this way, it focusses on the priorities already identified in the JSA in the report 'Our Community Matters'. The PDW is organising the events with the guidance of the CEM, who has requested specific areas/villages for activity to happen. The work delivered so far includes art workshops in Sheltered Housing (Lanfear Close), music concerts and storytelling at The George, museum handling collections and reminiscence at day centres, touring Opera in Durrington and Winterbourne Gunner and sing-a-long concerts in Steeple Langford and presentations at Amesbury library.            The monthly events are being delivered on a rotation of venues, to reach many small areas of the Amesbury community and surrounding villages.</p>			

Year 2 of the project will develop further links and explore drawing in more of the isolated, vulnerable older people living in the area, with the support from local volunteers and group organisers. The activity is planned in consultation with the older people attending and the PDW books artists suited to working with older people and recognising their needs.

**How many older people/carers to do you expect to benefit from your project?**

The project aims to reach between 20 - 40 people per event, however, some events are targeted at smaller groups, eg Art project at Lanfear Close had 10 participants, to offer a quality, more supportive experience for participants to feel special and enjoy each other's company as well as create the art. The March event at the Wednesday Club, Edgar's Close, Steeple Langford had 28 attending, many of whom don't normally attend the Wed Club. The Duncan Galloway presentation and singing at the library took place during the snow and still had 30 attending, despite the weather (45 were booked in). Last year we had a total attendance of 176 in the Amesbury area. 60 of those attended one or more events.

**How will you encourage volunteering and community involvement?**

The Project Development Worker will work with existing voluntary and community groups, the CEM and local charities to identify how best to access the community in the area. Community groups will be consulted to decide what sort of activity is to be provided in the monthly session and to identify the older people who may want to benefit from the activities. Age UK are supporting the project with volunteers and signposting people and their carers who wish to attend. The PDW is forming a network of contacts through meetings and signposting. Activity is promoted through social media, posters/fliers up in local venues and through the networks of volunteers.

**How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?**

The activity will be offered free for the first two years to ensure that it is accessible to everyone, regardless of ability to pay. In the third year, the community groups can decide either to fundraise to support part of the costs, or to make a small charge for attendance. The activity will take place in libraries or other community facilities which are accessible to older and disabled people. The PDW will work with community workers and groups in each area to identify socially isolated people who may be encouraged to take part. The participants will also be able to access free tickets for events at the partner venues.

**How will you work with other community partners?**

The PDW will work with the CEM to understand the community partners in each location. They will then network with these partners to identify community needs and priorities so that a community group can choose the activities that will be offered.

**How will you know if your project has been successful?**

WMC and the PDW have created a simple evaluation model for the first phase of the project, seeking to identify social impacts and outcomes of taking part in the Celebrating Age activities such as reducing loneliness, increasing social confidence, developing new artistic, cultural or heritage skills and experiencing and increasing social interaction with other people outside the home.

The Project Development Worker will carry out evaluation at least twice a year with participants and activity leaders which will identify a baseline position and then movement from this every period. In this way it will be possible to identify if the project has successfully achieved the social outcomes sought. The partner organisations will also meet at least twice a year to monitor the progress of the project and assess the impact.

Feedback examples from activity in year 1:

"You have brought sparkle to our afternoon"

"You don't know what's going on until you come across this sort of thing. what you are doing is marvellous"

"I am struggling today, but you have helped my get "into the day". Thank you."

"Uplifted. Great to see so many smiles"

"This is just what Amesbury needs"

**Project Finance:**

Total Project cost £ 201991

Total required from Area Board £ 1500

**Expenditure      £                      Income**

Project Dev Worker	50260	Event tickets donator	48000	<input checked="" type="checkbox"/>
Travel/Exp	6870	Office provision	3060	<input checked="" type="checkbox"/>
Office costs	7172	Space provision	18000	<input checked="" type="checkbox"/>
Marketing	2948	Other Area Board	25500	<input type="checkbox"/>
Activity Delivery	60000	Arts Council Grant	99931	<input checked="" type="checkbox"/>
Event tickets	48000	Participation fees	6000	<input type="checkbox"/>
Space hire	18000			<input type="checkbox"/>
Management	8742			<input type="checkbox"/>
				<input type="checkbox"/>

**Recommendation of the Health and Wellbeing Group**

That the application meets the grant criteria and some priorities from the JSA 2017. These being:

**Health, wellbeing and leisure**

Healthy lifestyles, Mental health

**Older people** Social isolation and loneliness, Dementia

**H&WBG recommendations**

H&WB group met on 30<sup>th</sup> April 2018 and made the following recommendations.

After due consideration, the recommendation is to support this application to the next Area Board meeting on the 24th May.

Application ID	Applicant	Project Proposal	Requested
	Farley's Malone	To develop the work further	£5,000
<p><b>Project description:</b>  Operate and run four community lunches per month within the Amesbury Community Area. Promote healthy living and safety/safeguarding activities during the lunches by inviting different speakers/partners to attend at regular intervals. The provision transportation for housebound where possible. With 12 months funding we, will be able to advertise these lunches widely across the Community Area.</p> <p>This project will provide in excess of 100 lunches per month over 4 different locations which will help to combat social isolation in the rural areas for a 12-month period. The funding will help us to provide the organisation and running of the lunches and volunteers will be encouraged to join us to help share the administrative burden over the next 12 months. This includes negotiating with venues to provide a two or three course lunch for a reasonable price.</p> <p>Support and assistance will be offered during the lunches to help those with difficulties, access any help they need.</p> <p>43% of people aged over 65 in the Amesbury Community Area are at high risk of social isolation. The Amesbury Community Area also has fewer unpaid carers than the Wiltshire Average, therefore increasing the risk of ill health and loneliness amongst older and vulnerable people within the community. Wiltshire Council statistics confirm that there are 268 adults aged over 85 in the Community Area, some of which are currently assisted by Farleys Malone Community. However, there are many more who are the "unknown and invisible" in society and often not on anyone's radar.</p> <p>We are providing mobile internet connectivity for the completion of necessary forms and surveys which directly affect their lives, and which can be completed at the community lunches.</p> <p>The beneficiaries are disadvantaged by age, mental health issues, physical movement, social isolation and lack of information. Depression after a death can lead to many issues for the surviving partner, not only of social isolation but in every day, matters where their loved one managed the finances, or did the cooking and washing and ironing. They can become reclusive and lose all confidence in their ability to carry out normal every day functions.</p> <p>Very few of our Service Users have the internet, and of those who do, many find it very difficult to navigate to the right places for help. Technology can be a barrier to them, fear of pressing the wrong button or just not knowing how to click on the right page, or place. Mental health issues such as Dementia, Alzheimer's, Vascular Dementia, Paranoid Dementia are all considered barriers to an active social life for both the</p>			

sufferer and the carer within communities.

Financial disadvantage; many older and vulnerable adults are unaware that they are entitled to financial assistance or Attendance Allowance.

Physical disabilities; loss of hearing, loss of sight, Stroke, Parkinson's Disease, MS, Heart Disease, COPD, Fibromyalgia, Chronic Arthritis, can all cause sufferers to lose confidence and become reclusive.

Farleys Malone Community, Janet Tidd has in excess of seven years' experience of working with the elderly and disadvantaged in rural and urban communities. Drawing on this experience, we can provide a positive, creative, supportive, informed service.

Our success for the wider community is in the reduction of hospital admissions, calls to social services, reduced GP appointments and most definitely a reduction in emergency unplanned care. Encouraging those who are socially isolated to reintegrate into the community and enjoy a long and fulfilling life.

We encourage Service Users to manage as much of their own affairs as possible helping them to stay independent.

**How many people do you expect to benefit from your project?**

The lunches are open to all over 60 years of age. With advertising, we expect more than 120 covers per month.

**How will you encourage volunteering and community involvement?**

We already have the support of local business who help provide Christmas gifts for all our lunch guests. We run a raffle at each lunch the net proceeds are put towards an outing Christmas gifts or an additional summer event.

We will actively encourage volunteer involvement within the community area to relieve the administrative burden.

**How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?**

We accept referrals from all the statutory and voluntary agencies as well as families, neighbours and concerned individuals. But also find the lunch clubs we run provide excellent opportunity to help understand about other potential hidden people in our area. Many of the Service Users who are very vulnerable are introduced to us by Amesbury Police and their Community Officers or local Doctors surgeries.

**How will you work with other community partners?**

Farleys Malone Community creates and co-ordinates new initiatives within the community, working with the Amesbury Area Board, Alzheimer's Support and the Link Schemes etc to provide much needed support for the hard to reach people who are often invisible in the community.

**How will you know if your project has been successful?**

It is hard to measure exact outcomes. The true measure is when a difference is made to some ones' life and they start to live and enjoy life again. We measure the number of

guests monthly. We ask guests to feedback on our service and we give regular training and support to our volunteers. We publish numbers attending the community lunches we run. We will provide updates to the Health & Wellbeing Board upon request on the numbers of people attending the lunches and activities that are taking place.

The success of the Community Lunches speaks for themselves. They were created by Janet Tidd under the Good Neighbour Scheme and have increased in size and number since then, under the umbrella of Farleys Malone Community. They are a life line to many, providing support and assistance when it may not have been sought through alternative routes, preventing hospital admissions, un warranted GP appointments and a safe and confidential route to help when its needed.

A large iPad cellular and WIFI is available at each lunch and is used to assist guests to renew their green bins or complete on-line Wiltshire Council or other Statutory surveys when required.

### **Project Finance:**

#### **Costs for financial year**

4 Community lunches provided per month in four separate locations, equal 48 lunches organised and administered over a 12-month period. When the venue is unable to accommodate a lunch, an alternative venue is found to ensure continuity.

The menus are changed for every lunch and are provided by the Venue. Each guest is contacted to gather menu option data, and the numbers are provided to the venue in advance of the lunch. Calls are made to those who are a little forgetful, on the day before the lunch to ensure they are still able to attend. Numbers are amended and provided to the venue when necessary. On the day, transport is provided where necessary, the lunch money is collected from each guest, balanced and given to the venue. As the lunches are subsidised it is important that non-attendance is kept to a minimum to enable the venues to operate.

The meals are paid for by the guests, and are subsidised by the venue's, enabling all on a restricted budget to attend at least one lunch per month.

Transport is arranged and provided for those who need it who would not otherwise be able to attend, and this is funded out of the project.

During December, each lunch is a full Christmas lunch with gifts for all guests. This ensures that each guest has at least one present to open on Christmas morning no matter what their circumstances are.

Each lunch takes on average 16 hours to administer, transport and attend each week (including Christmas) at an hourly cost of £21.00 ph. giving a total cost of £16,170.00 per annum.

**Recommendation of the Health and Wellbeing Group**

That the application meets the grant criteria some priorities from the 2017 JSA. These being:

**Health, wellbeing and leisure**

Healthy lifestyles, Mental health, Support for carers

**Older people**

Social isolation and loneliness, Independent living, Dementia.

**H&WBG recommendations**

H&WB group met on 30<sup>th</sup> April 2018 and made the following recommendations.

After due consideration, the recommendation is to fund one half of the requested amount, i.e. £2,500, with a review in 3 months time. During that period Jan is asked to draught a plan of action to show future sustainability of the lunch scheme. If this plan is accepted by the H&WB Group the final amount of £2500 will be granted.

No unpublished documents have been relied upon in the preparation of this report

**Report Author**      Name, Dave Roberts. Community Engagement Manager  
Email: [daveroberts@wiltshire.gov.uk](mailto:daveroberts@wiltshire.gov.uk)



<b>Report to</b>	Amesbury Area Board
<b>Date of Meeting</b>	24/05/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Berwick St James Chairman <b>Project Title:</b> Berwick St James Radar Speed Sign  <a href="#">View full application</a>	£1,087.20 Total cost of project £2,174.40
<b>Applicant:</b> Allington with Boscombe Parish Council <b>Project Title:</b> Allington Village Hall Kitchen  <a href="#">View full application</a>	£5,000.00 Total cost of project £18,037.00
<b>Applicant:</b> Amesbury Community theatre <b>Project Title:</b> Amesbury Community Theatre Equipment Renovation  <a href="#">View full application</a>	£1,133.18 Total cost of project £2,266.36

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2857</a>	Berwick St James Chairman	Berwick St James Radar Speed Sign	£1,087.20
<p><b>Project Description:</b>            To provide the village with a radar activated real time speed warning sign positioned primarily at the north end of the village where vehicle speeds frequently exceed 50mph in a 30mph zone. Berwick St James has a significant traffic speeding problem particularly at the northern end of the village where vehicles regularly enter the 30 mph zone travelling at more than 45 - 50 mph. There is no pavement at this end and the banks adjoining the roadside are steep. Within this particular part of Berwick there are four families with 2 -3 children each all under the age of 10. Although we have an active speedwatch team which regularly monitors the vehicles entering and leaving the village the traffic calming effect created by their presence only works when they are out there and traffic speeds instantly rise once the team disperses. The Berwick St James residents determined at a village meeting last week that it was necessary to have in place additional traffic calming measures and of the thirty nine residents present thirty two voted that a radar speed sign was the most effective. Reducing the speed of traffic through Berwick is one of the main priorities of this village an action which will benefit everyone</p> <p><b>Input from Community Engagement Manager:</b>            Berwick St James is a small village with just under 170 residents. The Parish Precept is presently committed to supporting the Reading Room which is our village hall village, insurance and the church graveyard. Additional funds are also required to repair a broken notice board a cracked water pipe in the graveyard and replacement of the villages defibrillator batteries that will consume much of what is left in the precept account.</p>			
<p><b>Proposal</b>            That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2864</a>	Allington with Boscombe Parish Council	Allington Village Hall Kitchen	£5,000.00

**Project Description:**

Allington is one of the few villages across Wiltshire without a village hall. The Parish Council has secured some S106 funding to build a new village hall. However, this does not cover the cost of industrial use equipment for the kitchen. The Village Hall Committee would like to install an industrial standard kitchen from the outset.

**Input from Community Engagement Manager:**

All residents and their children will benefit from having a central meeting place and community hub at the heart of the community.

A management committee will hold a register of all users and hold regular consultation events to evaluate usage of the centre.

The management committee will hold regular fund raising events to raise funds and rents will go some way to making the centre self sustainable.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2887</a>	Amesbury Community theatre	Amesbury Community Theatre Equipment Renovation	£1,133.18

**Project Description:**

To renovate the sound lighting system for Amesbury Community Theatre Formally Amesbury Community Players.

Amesbury Community Theatre Formally known as Amesbury Community players have been putting on performances for the local community of Amesbury and the surrounding areas for over 20 years. Over the past couple of years the group have struggled with equipment props and stage scenery. I took over as Chairman and Director in 2017. A new committee was formed and Amesbury Community Players became Amesbury Community Theatre. In the past year we have spent money on a complete re-launch of the group. We have bought brand new stage scenery and now have a brand new image. The majority of our money comes from member subs we do have local companies who aid by sponsoring our performances. We are a non-for-profit organisation so any money we make goes back in to the upkeep of the groups assets. We currently put on 2 performances a year. One in the summer and one pantomime in february. Our member numbers have risen by nearly 90 and are made up of both adults and children. On top of the performances we are now planning on using the experience of our members to put on workshops for people to learn more about the world of theatre. These will be script writing stage management directing and Sound Light management. These will be open to members and the public. We are about to launch our new website in the coming months to increase our visibilty. The renovation of our lights and sound will benefit the members performing as it aids with the atmosphere on stage. it will also aid the audience as it will add to the atmosphere within the auditorium during performances. The microphones will help those who come to watch who may have hearing difficulties. For the workshops the equipment will be valuable training aids. The equipment we are looking to purchase is portable so we will be able to do performances in schools and local residential homes to bring some enjoyment to those who may not be able to come to us.

**Input from Community Engagement Manager:**

The majority of funding come from member subs. They do have local companies who aid by sponsoring some of the performances. They are a non-for-profit organisation so any money they make goes back in to the upkeep of the groups assets.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Dave Roberts

Community Engagement Manager

07979318504

[dave.roberts@wiltshire.gov.uk](mailto:dave.roberts@wiltshire.gov.uk)